

**PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS  
REGULAR MONTHLY MEETING  
TUESDAY, FEBRUARY 15, 2022  
PORT ADMINISTRATIVE OFFICE – 5:30 P.M.  
MINUTES**

The Regular meeting of the Port of Iberia District Board of Commissioners was called to order by Commissioner Roy A. Pontiff, Board President, at the Port of Iberia Administrative Office, on Tuesday, February 15, 2022, at 5:30 P.M.

In attendance were Commissioners Roy A. Pontiff, Board President, Shane Walet, Vice-President, Patrick Broussard, Mark Dore', and Danny J. David, Sr.

Commissioners Simieon d. Theodile, Secretary-Treasurer, and Bilal Morton were absent.

Also present were Craig Romero, Executive Director, Joanna D. Durke, Chief Administrative Officer, Tracy Boudreaux, Administrative Assistant, Shari Landry, Receptionist-Secretary, and Donelson T. Caffery, III., Port Attorney.

Thus, with a quorum being acknowledged, Commissioner Shane Walet recited the opening prayer and the Pledge of Allegiance.

**I. APPROVAL OF MINUTES – Regular Meeting Tuesday, January 18, 2022.**

**On a motion by Commissioner Mark Dore, and seconded by Commissioner Patrick Broussard, the Commission approved the minutes of the Regular Meeting held on Tuesday, January 18, 2022.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Roy A. Pontiff, Shane Walet, Patrick Broussard, Mark Dore', and Danny J. David, Sr.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile and Bilal Morton.**

**And the motion was therefore passed on this the 15<sup>th</sup> day of February, 2022.**

**II. DISCUSS AND/OR DISTRIBUTE THE FOLLOWING:**

**(a) Budget Summary for (7) Months Ending January 2022.**

Mrs. Joanna Durke stated that the Port should be at 58.38% for Seven (7) months ending January 2022. Revenues are currently at 58.50% and expenditures are currently at 41.80%.

**(b) Listing of Utility Breakdown as it Relates to Electricity, Water, & Natural Gas.**

Commissioner Roy Pontiff questioned if the Port has received any credits on the utilities. Mr. Gerald Gesser stated that there is a check being processed from Entergy for a credit on the Port Street lights account.

**(c) Listing of Tenant Lease Billings for 2022.**

Mrs. Joanna Durke stated that the Lease Payments highlighted in blue were received after January 31<sup>st</sup> so these are not reflected on the budget summary. The Port tenants in blue are as follows: Patriot Construction & Industrial, LLC, Prairie Contractors, LLC, and Sea Shell, Inc.

Mrs. Joanna Durke reported that Rigid Constructors, LLC has paid on February 15, 2022. Rigid Constructors, LLC has paid for their original lease at the Port of Iberia and also Tract "J" which Diversified Materials was originally leasing from the Port of Iberia. Mrs. Joanna Durke also reported that Hebert Shell & Limestone and Seadrill Americas, Inc. payments were also received. Mrs. Joanna Durke also stated that Logan Industries overnighted a check for their Lease payment on February 15, 2022.

- **Update on Treva Crosby, Crosby Construction Services, Inc., Regarding its Lease Agreement Payment Schedule.**

Port Attorney, Donelson Caffery, addressed the Board concerning Crosby Construction Services, Inc. regarding their lease payment. Mr. Donelson Caffery stated that he tried reaching out to Charles Crosby of Crosby Construction Services. A letter was sent from the Port of Iberia to Crosby Construction Services, Inc. to make them aware that they are in default in their Lease. Mr. Donelson Caffery stated that since this letter was sent, the Port has received a few \$10,000.00 checks from Crosby Construction Services. There have been no modifications made in Crosby Construction Services, Inc. Lease Agreement with the Port of Iberia. Mr. Donelson Caffery stated that the Port is at the point where they can move forward with an eviction or a Landlord Lien.

Mr. Craig Romero stated that he spoke with Mr. Treva Crosby of Crosby Construction

Services and they are trying to sell the business to Redguard.

A handout of improvements made to Crosby Constructions facility at the Port of Iberia was distributed to the Board for review. Mr. Craig Romero stated that he thinks that Commissioner Roy Pontiff, Mr. Donelson Caffery, and himself need to sit down and evaluate the listing of the improvements made by Crosby Construction Services to their facility in order to determine what would be of value for the Port to keep if Crosby were to walk away.

Lengthy Discussion ensued regarding Crosby Construction's ability to remove the improvements if the Port does not file a Landlord Lien.

Commissioner Mark Dore suggested that Mrs. Joanna Durke calculate how much Crosby Construction will owe for the remaining of the lease term through September 2022 included and let the Board know at the next Board Meeting.

Lengthy Discussion ensued regarding Public Bid Laws and the improvements made to Crosby's facility.

Commissioner Roy Pontiff stated that if the Port gives Crosby Construction Services, Inc. a credit against the lease payment, the Port has to go through a public process since the Port would be giving public money. The Port cannot just give Crosby an amount, a method to calculate lease credits will have to be used. The improvements made to Crosby Constructions facility were not publicly bid so therefore, he is not sure if the Port can give lease credits for the improvements.

Port Attorney, Donelson Caffery, stated that he will dig into the Public Bid Law more and the Port will have to get appraisals done on the improvements.

Mr. Donelson Caffery stated that under State Law, rent is an unsecured creditor. This is something he plans to discuss with Crosby Construction Services, to ensure the Port is a secured creditor and the Port will get their lease payment if Crosby Construction Services were to sell or go into bankruptcy.

It was a consensus of the Board to bring this back to the March Monthly Board Meeting after Port Attorney, Donelson Caffery, does more research into the Public Bid Law regarding this.

Mr. Donelson Caffery stated that he will be available if Mr. Craig Romero would like to meet with Crosby Construction Services to discuss this with them.

Commissioner Roy Pontiff stated that the Board can have a Special Meeting regarding this if it is necessary.

**(d) Listing of Boat Stall Tenant Lease Billings for 2022.**

Mrs. Joanna Durke stated that Ms. Tracy Boudreaux, Ms. Shari Landry, and herself are continuing to work on the Boat Stalls.

**(e) Approve Payment of Bills & Checks Issued During Interim Period.**

**A motion was made by Commissioner Shane Walet, seconded by Commissioner Patrick Broussard, to approve and authorize the payment of bills for February 2022, and ratify those paid during the interim period.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Roy A. Pontiff, Shane Walet, Patrick Broussard, Mark Dore', and Danny J. David, Sr.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile and Bilal Morton.**

**And the motion was therefore passed on this the 15<sup>th</sup> day of February, 2022.**

Commissioner Roy Pontiff stated that Mrs. Joanna Durke presented him an Uncommitted Reserves Report. Commissioner Roy Pontiff thanked Mrs. Joanna Durke for doing a good job and covering all the bases.

**III. MR. JOHN ISTRE WITH BROUSSARD, POCHE', L.L.P., TO ADDRESS THE COMMISSION – PRESENTATION OF FISCAL YEAR 2020 – 2021 AUDIT.**

Mr. John Istre, Broussard, Poche', L.L.P., presented the Port of Iberia District's Financial Audit Report for the fiscal year 2020-2021. There were no management findings cited.

**IV. REPORT FROM MRS. CARMEL BREAUX, PRESIDENT, NORRIS INSURANCE CONSULTANTS, INC., REGARDING THE PORT OF IBERIA DISTRICT'S 2022 ANNUAL INSURANCE RENEWALS AND REQUEST FOR PROPOSALS:**

**{1} (May 12, 2022 Renewal):**

**General Liability, Automobile Liability and Physical Damage, Umbrella Liability, Public Official Errors & Omissions Liability, Crime, Boiler & Machinery, Inland Marine, Equipment Floater and Building & Contents.**

**{2} (April 1, 2022 Renewal):**

**Flood Insurance; Workers Compensation.**

Mrs. Carmel Breaux, Norris Insurance Consultants, Inc., addressed the Board concerning the Port of Iberia's upcoming Insurance Renewals.

Workers Compensation and Flood Insurance will come up for renewal in April 2022. Mrs. Carmel Breaux will attend the March Regular Monthly Board Meeting to present the final numbers to the Board.

General Liability, Automobile Liability and Physical Damage, Umbrella Liability, Public Official Errors & Omissions Liability, Crime, Boiler & Machinery, Inland Marine, Equipment Floater and Building & Contents all come up for renewal in May 2022. Mrs. Carmel Breaux will attend the April Regular Monthly Board Meeting to present the renewals to the Board.

Mrs. Carmel Breaux stated that Mr. Craig Romero, Mrs. Joanna Durke, Mr. Gerald Gesser, Commissioner Roy Pontiff, and herself met with the Port of Iberia's agent to review the current Statement of Values for the Flood Insurance. No changes have been made to the values. Mrs. Carmel Breaux stated that the values for this year's renewal will be based on the values that they have. The total amount of values is \$40,321,000.00 on the building and contents. Mrs. Carmel Breaux stated that she is seeing an increase on all lines of coverage this year.

Mrs. Carmel Breaux discussed the Liabilities Insurance Policies. Travelers Insurance issued a letter about a change in their premiums. They are predicting an 8% increase in the Port's premiums for this year. The Port's agent will negotiate to get it less than 8%.

Mrs. Carmel Breaux discussed the Port's Property Insurance Policies. Mrs. Carmel Breaux stated that she has seen Property Insurance premiums increase in excess of 28%. There are less carriers out there willing to write primary property policies. They are getting fewer carriers bringing quotes.

Mrs. Carmel Breaux stated that she is here asking for the Board to allow her to move forward with allowing the Port's current agent to negotiate the rates as low as they can get them for the \$40M value. She stated that she will ask the agent to bring options for the Port to look at.

Mr. Craig Romero asked Mrs. Carmel Breaux if the agent has been to market for the Port yet. He would like a list of the markets that they have gone to with their responses. Mrs. Carmel Breaux stated that Brown & Brown has sent out the applications already.

Commissioner Patrick Broussard asked Port Attorney, Don Caffery, if they can do this with the Public Bid Law. Mr. Craig Romero stated that when it comes to insurance, yes, they can.

**A motion was made by Commissioner Shane Walet, seconded by Commissioner Mark Dore to approve and authorize Mrs. Carmel Breaux, President, Norris Insurance Consultants, Inc. to negotiate renewals with current agent, Brown & Brown, Inc., for 2022 General Liability, Automobile Liability and Physical Damage, Umbrella Liability, Public Official Errors & Omissions Liability, Crime, Boiler & Machinery, Inland Marine, Equipment Floater and Building & Contents Renewals & bring findings back**

to the Board for approval.

This motion having been submitted to a vote, the vote thereon was as follows:

**Yeas:** Roy A. Pontiff, Shane Walet, Patrick Broussard, Mark Dore', and Danny J. David, Sr.

**Nays:** None.

**Absent at Voting:** Simieon d. Theodile and Bilal Morton.

And the motion was therefore passed on this the 15<sup>th</sup> day of February, 2022.

**V. REPORT FROM MR. GERALD GESSER, GESSER GROUP, APC ON:**

**(a) Proposed Facility Inspection**

**{1} Discuss/Consider Gesser Group's Proposal (Port Development & Maintenance Committee for Review).**

Mr. Gerald Gesser, Gesser Group, APC, reported that he is currently awaiting direction on the acceptance of this proposal. Some of the daily tasks that he is presently performing would be classified under the "Facility Inspection Proposal" and additionally, he is performing other required tasks.

**(b) Port of Iberia Small Repairs Projects**

**{1} Status Report for Utility Meters  
(Cleco, Lawco, Atmos, and Entergy).**

Mr. Gerald Gesser, Gesser Group, APC, reported that he is continuing to review the utility bills for the previous & current months with Ms. Shari Landry and utility company representatives for compliance with appropriate monthly charges. An email dated January 26, 2022 from Mr. Dirk Soileau, Customer Service Manager, Entergy Services, Inc., was presented to the Board in reference to the status of the refund check for the security lighting/street lights for their review. Another email was received from Mr. Dirk Soileau on Monday, February 14, 2022 saying the refund check will be issued and mailed out on Wednesday, February 16, 2022.

Mr. Gerald Gesser stated that the utility bills are in line. He has notified Entergy to disconnect a meter across the street from the Port office which feeds Two (2) light fixtures which do not work, one is the old sewerage treatment plant and the second is near the water. Also, they will change out the light fixture at the boat launch to an LED. Entergy will also install Two (2) 1,000-Watt fixtures on a pole across the street from the Port office to light the driveway and the dumpster at the Port office. This will be reflected on next month's invoice.

**{2} Status Report on Former HIS Renovations & Former HIS/Superior Fencing Installation (from clearance of trees, etc.).**

Mr. Gerald Gesser, Gesser Group, APC, reported that all of the repairs are complete

except for the replacement of the sectional doors, these may be delivered within Three (3) weeks. He presented the Board with a cost to date for the improvements.

The Total Construction Repair Cost: \$127,655.00

Total Professional Fees: \$1,850.00

Grand Total HIS Repair Cost: \$129,505.00

**{3} Discuss/Consider Modular Construction's Invoice No. 4445-22 per Quote # M-4445-22 (Pressure Wash Former All Points Brick Building; Walkways & Steps; Cut and Haul Trees away).**

**A motion was made by Commissioner Shane Walet, seconded by Commissioner Mark Dore to approve and authorize the payment of Invoice Number 4445-22 to Modular Construction Co., Inc. in the amount of \$1,650.00 for labor and equipment for All Points clean up as per Quote #M-4445-22 dated January 6, 2022.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Roy A. Pontiff, Shane Walet, Patrick Broussard, Mark Dore', and Danny J. David, Sr.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile and Bilal Morton.**

**And the motion was therefore passed on this the 15<sup>th</sup> day of February, 2022.**

**{4} Status Report Identifying and Surveying Meter Feeds at the Former All Points Facility for the Six (6) Meter Locations on the POI Public Dock Area.**

Mr. Gerald Gesser, Gesser Group, APC, reported that the electrical survey has been completed by Dixie Electric. He will present the drawings and pictures illustrating the survey findings at the March Commission meeting.

**{5} Status Report on Electrical Disconnect Pad Locks at Various Sites.**

Mr. Gerald Gesser, Gesser Group, APC, reported that as of February 9, 2022, Steve Sinitere with Dixie Electric and himself have installed 17 pad locks on various electrical disconnects at All Points. Mr. Gerald Gesser will develop an Excel spreadsheet defining the exact locations where they installed the locks. The remainder of the locks will be delivered to the Port Admin Office for future use.

**{6} Discuss/Consider Gesser Group's Inv # 19-POI-SRP.**

**A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Danny J. David, Sr. to approve and authorize the payment of Invoice No. 19-POI-SRP to Gesser Group, APC in the amount of \$2,867.50 for small repairs projects requested by the Executive Director.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Roy A. Pontiff, Shane Walet, Patrick Broussard, Mark Dore', and Danny J. David, Sr.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile and Bilal Morton.**

**And the motion was therefore passed on this the 15<sup>th</sup> day of February, 2022.**

**(c) Hurricane Laura & Delta Storm Damages**

**{1} Status Report on Hurricanes Laura & Delta FEMA Applications.**

Mr. Gerald Gesser, Gesser Group, APC, reported that the Recovery Transitional Meeting was held on January 26, 2022. As stated in the phone conference, FEMA/State of Louisiana is now in a reimbursement program status and is not advancing any funds until the work is complete and all paperwork is submitted and approved. As explained at last month's meeting, according to the "Public Bid Law" a governmental body must have available funds for construction in their bank account before placing a public works project on the market for bid. He has addressed this issue with the State Applicant Liaison, Danielle Barnes, but has not received any determination from her. He is currently awaiting her response.

Commissioner Roy Pontiff stated that in the Uncommitted Reserves report Mrs. Joanna Durke reserved money for FEMA expenses until the Port gets reimbursed. This money will only get spent if reimbursement from FEMA is guaranteed.

Mr. Craig Romero stated that he wants to go to Baton Rouge and meet with the State people that Mr. Gerald Gesser has spoken to.

**{2} Discuss/Consider Gesser Group's Inv # 17-POI-HLSD.**

**A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Mark Dore to approve and authorize the payment of Invoice Number 17-POI-HLSD to Gesser Group, APC in the amount of \$740.00 for the period January 12, 2022 thru January 25, 2022 for architectural services provided from Hurricane Laura Storm Damages.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Roy A. Pontiff, Shane Walet, Patrick Broussard, Mark Dore', and Danny J.**

**David, Sr.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile and Bilal Morton.**

**And the motion was therefore passed on this the 15<sup>th</sup> day of February, 2022.**

**(d) Special Projects**

**{1} Status Report on POI Maintenance Equipment Storage Building.**

Mr. Gerald Gesser, Gesser Group, APC, reported that they have completed the preliminary drawing and the project specifications. LA Testing has completed their geotechnical testing and he is currently awaiting their final report. He expects to complete the Construction Drawings by the end of February.

**(a) Discuss/Consider Gesser Group's Inv. #01-POI-ESF.**

**A motion was made by Commissioner Mark Dore, seconded by Commissioner Shane Walet to approve and authorize the payment of Invoice Number 01-POI-ESF to Gesser Group, APC in the amount of \$6,237.00 for architectural fees for POI maintenance equipment storage building as per contract dated February 10, 2022.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Roy A. Pontiff, Shane Walet, Patrick Broussard, Mark Dore', and Danny J. David, Sr.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile and Bilal Morton.**

**And the motion was therefore passed on this the 15<sup>th</sup> day of February, 2022.**

**{2} Status Report on the Rehabilitation of Building "F" at the POI West Yard.**

Mr. Gerald Gesser, Gesser Group, APC, reported that this project is on hold until further direction.

**VI. LOUISIANA PORT CONSTRUCTION & DEVELOPMENT PRIORITY PROGRAM  
SPN H.011928 "EAST & WEST YARD" EXPANSION & SITE IMPROVEMENTS  
PROJECT:**

**(a) Report from Mr. Oneil Malbrough of GIS Engineering, LLC. on:**

**{1} Port Priority & Capital Outlay Spreadsheets.**

Mr. Oneil Malbrough of GIS Engineering presented the Board with updated spreadsheets.

**Port Priority:**

- Building A Parking - \$48,300.00 is being approved and the Port will be reimbursed 90% of the \$48,300.00 (\$43,470.00).
- Building B Electrical – \$29,968.61 retainage has been processed and the Port will be reimbursed 90% (\$26,971.75).
- Building B Steel Repairs and Installation - \$65,792.61 retainage has been processed and the Port will be reimbursed 90% (\$59,213.35).

**Capital Outlay:**

- Kinder Morgan January 2022 Invoice in the amount of \$55,185.81 will be requested for approval at the February 15, 2022 Board Meeting.
- GIS Engineering AGMAC Phase I Dredging January 2022 Invoice in the amount of \$72,816.08 will be requested for approval at the February 15, 2022 Board Meeting.
- GIS Engineering AGMAC Phase II Dredging January 2022 Invoice in the amount of \$39,122.50 will be requested for approval at the February 15, 2022 Board Meeting.
- Magnolia Dredge & Dock, LLC Payment Request No. Two (2) in the amount of \$79,450.88 will be requested for approval at the February 15, 2022 Board Meeting.
- GIS Engineering AGMAC General Engineering January 2022 in the amount of \$1,830.00 will be requested for approval at the February 15, 2022 Board Meeting.

Mr. Oneil Malbrough, GIS Engineering, LLC, discussed a meeting that was held on February 11, 2022 with the US Corps of Engineers and Colonel Murphy about pipeline covering requirements. Mr. Oneil Malbrough stated that the pipelines for AGMAC Phase II Dredging of the Freshwater Bayou project are harder to find and are lower than those from AGMAC Phase I Dredging of the Commercial Canal project. Mr. Oneil Malbrough stated that they have met with most of the pipeline companies and majority of the pipelines are either dead or abandoned. Mr. Oneil Malbrough stated that GIS Engineering is conducting the surveying. Mr. Oneil Malbrough stated that in an older Feasibility Study that was authorized in 2007, pipelines were required to have Eight (8) feet of covering. In 2010, this requirement changed to 15 feet of covering due to an explosion which occurred in the Atchafalaya Basin. Mr. Oneil Malbrough stated that at the meeting which was conducted on February 11, 2022, Rick Broussard, who was an engineer that was a part of the explosion, recommended to the Engineering Department that Eight (8) feet of cover would be okay for existing pipelines. Mr. Oneil Malbrough stated that this has not been approved yet. Mr. Oneil Malbrough also stated that while at this meeting, Mrs. Tracy Falk, who is a State Project Manager for the Freshwater Bayou project, stated that they are planning to dredge to 16 feet from the Freshwater Bayou Lock to the negative 12-foot contour in the Gulf of Mexico. Mr. Oneil Malbrough stated that this removes 811,000 cubic yards from GIS Engineering cost estimate. Mr. Oneil Malbrough stated that this is good news and will hopefully be done in the Spring.

- (b) Report from Mr. Austin Hebert of GIS Engineering on:**
  - {1} Building B – POI West Yard SPN H.011928(325i)**
    - Additional Repairs**  
(Phase Vi of SPN H.011928)
    - (a) Update on Three (3) Quotes**

- The Port of Iberia received notice from the LA DOTD on February 7, 2022 that they will participate in Phase 325i, Building B Additional Repairs.

Commissioner Roy Pontiff questioned when will they break down what is Seadrill responsible for and what is the Port responsible for. Mr. Oneil Malbrough stated that he can make that recommendation next month that way the Port can make their decision based on GIS Engineering's recommendation.

- {2} Building B – POI West Yard SPN H.011928(325h)**
  - Crane Controls Safety Upgrade**  
(Phase Vh of SPN H.011928).
  - (a) Update on Status of Project.**

- Louisiana Crane Acquisition Corporation completed all installation, testing and training for the new Crane Control Safety Upgrades. GIS Engineering held a Substantial Completion walkthrough with LA DOTD representatives on Thursday, February 3<sup>rd</sup> and Friday, February 4<sup>th</sup>.

- (b) Discuss/Consider Contractor Application for Payment No. 1 (Louisiana Crane Acquisition Corp.).**

**A motion was made by Commissioner Shane Walet, seconded by Commissioner Mark Dore to approve and authorize the payment of Payment Request No. 1 to Louisiana Crane Acquisition Corporation in the amount of \$52,401.60 for the period December 1, 2021 thru December 31, 2021 for Building B Crane Controls Safety Upgrade as per contract dated July 30, 2021.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Roy A. Pontiff, Shane Walet, Patrick Broussard, Mark Dore', and Danny J. David, Sr.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile and Bilal Morton.**

**And the motion was therefore passed on this the 15<sup>th</sup> day of February, 2022.**

**(c) Discuss/Consider Granting Substantial Completion to Louisiana Crane Acquisition Corporation.**

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Mark Dore to accept and approve Substantial Completion of the Project regarding Louisiana Crane Acquisition Corporation Building B Crane Controls Safety Upgrade Phase Vh of SPN H.011928; in accordance with the contract dated July 30, 2021; and motion further acknowledges that the 45-day Clear Lien Period will commence once the Substantial Completion has been recorded with the Iberia Parish Clerk of Court's Office.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Shane Walet, Patrick Broussard, Mark Dore', and Danny J. David, Sr.

Nays: None.

Absent at Voting: Simieon d. Theodile and Bilal Morton.

And the motion was therefore passed on this the 15<sup>th</sup> day of February, 2022.

**{3} Building C and D Security Fencing – POI West Yard SPN H.011928(330) (Phase X of SPN H.011928).**

**(a) Update on Status of Project.**

- Plans and Specifications have been finalized. GIS Engineering is currently awaiting the LA DOTD approval to request quotes.

**{4} Discuss/Consider GIS Engineering, LLC January Invoice No. 70007717 POI West Yard Expansion.**

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Danny J. David, Sr. to approve and authorize the payment of Invoice Number 70007717 to GIS Engineering, LLC in the amount of \$8,315.00 for the period January 1, 2022 thru January 31, 2022 which includes January 2022 activities of; Coordination with contractors for As-Built drawings for Building B, coordination with Gesser Group on Building C & D Security Fencing specifications, and coordination with Francis Fortier on surveying fence alignment and as-built survey; in accordance with contract dated August 21, 2018.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Shane Walet, Patrick Broussard, Mark Dore', and Danny J. David, Sr.

Nays: None.

Absent at Voting: Simieon d. Theodile and Bilal Morton.

And the motion was therefore passed on this the 15<sup>th</sup> day of February, 2022.

**VII. REPORT FROM MR. ONEIL MALBROUGH OF GIS ENGINEERING, LLC ON:**

**(a) Port Millennium Expansion Phase III Project – Site Excavations & Dredging.**

**{1} Update on the Status of the Port Millennium Expansion Phase III Project.**

Mr. Austin Hebert of GIS Engineering reported that there is no update on this agenda item.

**(b) Port Millennium Expansion Phase II Property Site SPN H.011756 Tract's "O" and "P" Site Improvements.**

**{1} Update on Status of Tract's "O" and "P" Site Improvements.**

- Rigid Constructors subcontractor Coastal Construction has mobilized to the project site.
- Coastal Construction completed the pre-construction surveys.
- Coastal Construction set their pile driving template and began stabbing sheet piles.

**{2} Discuss/Consider Contractor's Application for Payment #1 (Rigid Constructors, LLC).**

**A motion was made by Commissioner Shane Walet, seconded by Commissioner Mark Dore to approve and authorize payment of Payment Request Number 1 to Rigid Constructors, LLC in the amount of \$171,639.94 for the period January 1, 2022 thru January 31, 2022 for Port Millennium Expansion Phase II Property Site SPN H.011756 Tract's "O" and "P" Site Improvements as per contract dated August 9, 2022.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Roy A. Pontiff, Shane Walet, Patrick Broussard, Mark Dore', and Danny J. David, Sr.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile and Bilal Morton.**

**And the motion was therefore passed on this the 15<sup>th</sup> day of February, 2022.**

**{3} Discuss/Consider GIS Engineering, LLC January Invoice No. 70007693 Tracts "O" & "P" Site Improvements.**

**A motion was made by Commissioner Shane Walet, seconded by Commissioner Patrick Broussard to approve and authorize the payment of Invoice Number 70007693 to GIS Engineering, LLC in the amount of \$5,532.50 for the period January 1, 2022 thru January 31, 2022 which covers January 2022 activities including: GIS**

coordinated with the contractor and GIS Engineering reviewed and approved RFI's and submittals; in accordance with contract dated March 4, 2021.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Shane Walet, Patrick Broussard, Mark Dore', and Danny J. David, Sr.

Nays: None.

Absent at Voting: Simieon d. Theodile and Bilal Morton.

And the motion was therefore passed on this the 15<sup>th</sup> day of February, 2022.

**(c) AGMAC Project General Engineering and Consulting Services:  
{1} Update on Status of AGMAC Project.**

GIS Engineering Invoice No. 70007697 covers Engineer's site visit and assessment of Nabors Drilling Yard bulkhead and bank line and Bayou Companies bulkhead inspection.

**COST ESTIMATE:**

- Nabors Offshore Drilling (fit and re-weld cap plate to sheet pile): \$5,000.00.
- Bayou Coatings (replace damaged timber bumpers along bulkhead): \$15,000.00.
- Bayou Coatings (repair damaged bulkhead by realigning sheet pile and installing new tie-back system): \$60,000.00.

**{2} Discuss/Consider GIS Engineering, LLC January Invoice No. 70007697 AGMAC Proj. Gen'l Engineering & Consulting.**

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Mark Dore to approve and authorize the payment of Invoice Number 70007697 to GIS Engineering, LLC in the amount of \$1,830.00 for the period January 1, 2022 thru January 31, 2022; in accordance w/contract effective date of January 20, 2016, Amendment #1 August 16, 2016, Amendment #2 dated December 20, 2016, and Amendment #3 effective December 20, 2017.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Shane Walet, Patrick Broussard, Mark Dore', and Danny J. David, Sr.

Nays: None.

Absent at Voting: Simieon d. Theodile and Bilal Morton.

And the motion was therefore passed on this the 15<sup>th</sup> day of February, 2022.

**(d) AGMAC Phase I Dredging Project – Commercial Canal.  
{1} Project Update.**

- Contractors' surveyor, HydroTerra, has completed the following to date:

- Surveyors completed all anomaly investigations (excluding pipeline crossings) along the proposed channel dredging alignment.
  - Surveyors completed staking out the location around the Stein Pit perimeter for the earthen containment levee.
  - Surveyors completed recording centerline and cross-sections of the Upper Dredge Placement Area access road.
  - Surveyors completed anomaly investigations at various locations along the Upper Placement Area, Access Road, and the Pipeline Corridor.
  - Patriot Construction began clearing and grubbing along the Stein Pit earthen containment levee alignment.
  - Stein Pit Dewatering Operations began on Friday, February 11, 2022 and have continued around the clock.
- Magnolia Dredge & Dock, LLC is scheduled to begin channel dredging the first week of March.

**{2} Discuss/Consider Contractor’s Application for Payment #2 (Magnolia Dredge & Dock, LLC).**

**A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Shane Walet to approve and authorize Contractor’s Application for Payment Number 2 to Magnolia Dredge & Dock, LLC in the amount of \$79,450.88 for the AGMAC Channel Dredging Phase I – Segment 1 – Commercial Canal (Capital Outlay) Project for the period December 1, 2021 thru February 4, 2022 in accordance with contract dated October 19, 2021.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Roy A. Pontiff, Shane Walet, Patrick Broussard, Mark Dore’, and Danny J. David, Sr.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile and Bilal Morton.**

**And the motion was therefore passed on this the 15<sup>th</sup> day of February, 2022.**

**{3} AGMAC Dredging Project – Pipeline Coordination.**  
**❖ Shell Pipeline (Zydeco Pipeline)**  
**(a) Project Complete.**

Mr. Austin Hebert of GIS Engineering reported that Shell Invoice No. 90001807 in the amount of \$12,654.40 has been reviewed and approved by GIS Engineering. This invoice was approved at the January Board Meeting contingent upon GIS Engineering’s verification and approval. Mr. Austin Hebert of GIS Engineering reported that this is the final invoice for Shell Pipeline.

- ❖ **Boardwalk (Texas Gas)**
  - (a) **Project Complete.**
- ❖ **Kinder Morgan (Tennessee Gas)**
  - (a) **Project Complete.**

Mr. Austin Hebert with GIS Engineering reported that this is the final invoice for the Kinder Morgan pipeline.

- (b) **Discuss/Consider Approval of Kinder Morgan Invoice No. 302713AFE5.**

**A motion was made by Commissioner Mark Dore, seconded by Commissioner Danny J. David, Sr. to approve and authorize the payment of Invoice Number 302713AFE5 to Tennessee Gas Pipeline Company, LLC in the amount of \$55,185.81 for work completed regarding the AGMAC Phase I Dredging Project - Pipeline Relocation.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Roy A. Pontiff, Shane Walet, Patrick Broussard, Mark Dore', and Danny J. David, Sr.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile and Bilal Morton.**

**And the motion was therefore passed on this the 15<sup>th</sup> day of February, 2022.**

- ❖ **Energy Transfer**
  - (a) **Update on Pipeline Matting.**
    - Energy Transfer awarded the pipeline relocation contract on Monday, January 17, 2022 to Gulf Inland Contractors, Inc. The start date is tentatively set for Monday, February 21, 2022.
    - Energy Transfer has a 17-day pipeline outage planned from March 1, 2022 to March 17, 2022.
    - Energy Transfer has a project kickoff meeting scheduled for February 21, 2022 at the Gulf Inland Laydown Yard at POI.
- ❖ **Atmos Natural Gas Transmission Line**
  - (a) **Atmos 4" Pipeline within Rodere Canal has been Abandoned and Removed.**

Mr. Austin Hebert of GIS Engineering reported that this project has been completed.

- {4} **Discuss/Consider GIS Engineering, LLC January Inv. No. 70007718 (AGMAC Phase I Channel Dredging Project – Commercial Canal).**

**A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Mark Dore to approve and authorize the payment of Invoice Number 70007718 to GIS Engineering, LLC in the amount of \$72,816.08 for the period of January 1, 2022 thru January 31, 2022 which includes; GIS reviewed and verified invoices from Kinder Morgan and Shell, Reviewing RFI's and Submittals, GIS provided construction oversight and daily construction reports, GIS coordinated dredging schedule with Magnolia Dredge & Dock, and GIS delivered weekly construction updates to the Port of Iberia; as per contract dated August 29, 2019 and Amendment #1 dated May 19, 2020; Amendment #2 dated October 20, 2020; Amendment #3 dated January 18, 2022; and Amendment #4 dated January 18, 2022.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Roy A. Pontiff, Shane Walet, Patrick Broussard, Mark Dore', and Danny J. David, Sr.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile and Bilal Morton.**

**And the motion was therefore passed on this the 15<sup>th</sup> day of February, 2022.**

**(e) AGMAC Phase 2 Dredging Project – Freshwater Bayou.  
{1} Project Update.**

Mr. Austin Hebert presented the Board a “dashboard” containing notes and details about AGMAC Phase II – Freshwater Bayou Pipeline/Utility line status.

- GIS continued with our pipeline surveys in Freshwater Bayou.
- GIS pipeline relocation team met with USACE on Friday, February 11, 2022, to discuss the Corps' determination regarding the required depth of cover over the existing pipelines.
- Meeting discussions included all updated pipeline information and the presentation of the latest preliminary pipeline crossing set.
- Eight (8) ft. of cover: Relocate Six (6) pipelines and remove One (1) pipeline. Estimated cost is \$20,000,000.00.
- 15 ft. of cover: relocate Nine (9) pipelines and remove Three (3) pipelines. Estimated cost is \$28,000,000.00.

**{2} Discuss/Consider GIS Engineering, LLC January Inv. No. 70007731 (AGMAC Phase 2 Channel Dredging Project – Freshwater Bayou).**

**A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Mark Dore to approve and authorize the payment of Invoice Number 70007731 to GIS Engineering, LLC in the amount of \$39,122.50 for the period of January 18, 2022 thru January 31, 2022 which includes LERRD's for Pipeline**

**Relocation and ROW Coordination, Pipeline Consultant Subcontractor, Environmental Analysis and Coordination, Plans & Specs, and Pipeline Surveys, Right-of-Way Surveys; as per contract dated January 18, 2022.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Roy A. Pontiff, Shane Walet, Patrick Broussard, and Mark Dore’.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile, Bilal Morton, and Danny J. David, Sr.**

**And the motion was therefore passed on this the 15<sup>th</sup> day of February, 2022.**

**VIII. REPORT FROM PORT ATTORNEY – Donelson T. Caffery, III.**

- (a) Update on Settlement Agreement between the POI and Gonsoulin Farms, LLC Regarding the Gonsoulin Property Damage in Association with Shell Pipeline and Boardwalk Pipeline Relative to the AGMAC Pipeline Relocation Project.**

Port Attorney, Donelson Caffery, reported that the Port had a release signed in August of 2021 with Gonsoulin Farms. He stated that Gonsoulin Farms is going to contract with James Stein and allow him to haul in \$7,500.00 worth of dirt. Port Attorney, Donelson Caffery stated that Rivers Patout of Sterling Sugars will pay James Stein and then Sterling Sugars will invoice the Port for the same amount once this is completed.

**A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Shane Walet to Rescind the motion previously made at the Port of Iberia District Board of Commissioners January 18, 2022 Regular Monthly Board Meeting approving and authorizing the payment of \$7,500.00 to Gonsoulin Farms, LLC for property damage caused as a result of the relocation of the Shell Pipeline for the AGMAC Phase I Dredging Project (Commercial Canal).**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Roy A. Pontiff, Shane Walet, Patrick Broussard, and Mark Dore’.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile, Bilal Morton, and Danny J. David, Sr.**

**And the motion was therefore passed on this the 15<sup>th</sup> day of February, 2022.**

- (b) Update Regarding Chapter 11 Case of Seadrill Limited on the Docket of the United States Bankruptcy Court, Southern District of Texas, Houston Division.**

Port Attorney, Donelson Caffery reported that he is monitoring the case but nothing has not been filed relative to the Port of Iberia.

- (c) Update on “Form Contract” for Small Repair Projects (Contractors).**

Port Attorney, Donelson Caffery presented the contract to the Board.

The Board will review this contract and take action at the March Monthly Meeting.

**(d) Update on “Form Contract” for Small Repair Projects (Architect, Gesser Group, APC).**

Port Attorney, Donelson Caffery presented the contract to the Board. The Board will review this contract and take action at the March Monthly Meeting.

**(e) Discuss/Approve Donelson T. Caffery III, APLC Invoice relative to the AGMAC Project.**

Port Attorney, Donelson Caffery reported that he did not have an AGMAC invoice this month.

**IX. REPORT FROM EXECUTIVE DIRECTOR ON:**

**(a) Revised Update of AGMAC Phase I Funding Status & Phase II Cost Estimate.**

An email dated February 2, 2022 from Mr. Oneil Malbrough of GIS Engineering was presented to the Board relative to the AGMAC Phase I Funding Status and AGMAC Phase II Cost Estimate.

Mr. Oneil Malbrough stated that the Port has \$5M less in Capital Outlay. He stated that GIS Engineering double counted the money due to the LA DOTD not moving money from Facility Planning.

**(b) Update on Negotiations with Cody Fortier, Rigid Constructors, LLC., Regarding an Amendment to Rigid’s Lease Agreement for Tract “J” (13.534 acres) Located on the POI Millennium Expansion Phase I Property Site.**

- **Status of Environmental Phase I – John Koury with Kourco Environmental Services, Inc. to Perform.**

Mr. Craig Romero stated that this has been completed and everything is good.

- **Status of Amendment to Rigid Constructors, LLC Lease Agreement.**

Mr. Craig Romero reported that Rigid Constructors, LLC paid for Tract “J” (13.534 acres). Mrs. Joanna Durke stated that the Amendment is not complete yet. Mrs. Joanna Durke stated that she was waiting on a list of inventories from Mr. Matt Durand of Diversified Materials which she received late in the afternoon on February 15, 2022.

**(c) Update on Environmental Phase I for Bayou Holdco (Plant 2) & Demolition Process.**

Mr. Craig Romero reported that Mr. John Koury of Kourco Environmental Services did not have the written report ready for the meeting, he will have it next month for the March Board Meeting. Mr. Craig Romero stated that everything is good.

**(d) Executive Director's Monthly Report.**

Mr. Craig Romero reported that Custom Compression is interested in leasing a building for storage of motors and skids for heat block for either Six (6) months to a year at the Port of Iberia. He showed them the former All Points facility and the former Ram facility.

**(e) Announcements:**

**X. ADJOURNMENT.**

**On a motion made by Commissioner Mark Dore, and seconded by Commissioner Shane Walet the meeting was adjourned at 7:37 p.m.**